

SYNOPSIS
CITY OF CHELSEA
REGULAR COUNCIL MEETING
MONDAY, MARCH 7, 2022 AT 7:00PM
311 S. MAIN ST.
CHELSEA, MI 48118

Call to Order

Mayor Pacheco called the meeting to order at 7:00 pm.

Pledge of Allegiance to the Flag of the United States

Approval of Consent Agenda

Approval of Regular Agenda

MOVED Ruddock SECONDED Keaton to approve the regular agenda with the addition of agenda item #9 Contract Negotiation – Acting City Manager. All Ayes. Motion Carried.

Public Comments (available in person and via Zoom)

Presentation

1. Chelsea State Game Area Project

Public Hearing – none

Council Business

1. Appointment to the Downtown Development Authority Board

MOVED Mehuron SECONDED Ruddock to appoint Michelle Tuplin to the DDA Board for the term ending 12/31/2025. All Ayes. Motion Carried.

2. Palmer Commons Requests – Chamber of Commerce

MOVED Iannelli SECONDED Keaton to approve the use of Palmer Commons for Sights & Sounds on Thursday Nights from June 2nd to July 28th, 2022 from 4pm to 10pm for the rental amount of \$35.00 for each day; with the contingency that an updated Certificate of Insurance is submitted. All Ayes. Motion Carried.

MOVED Keaton SECONDED Ruddock to approve the use of Palmer Commons or the Sights & Sounds Festival Kid Zone on July 29th and July 30th from 8am to 10pm for the rental amount of \$35.00 for each day; with the that an updated Certificate of Insurance is submitted. All Ayes. Motion Carried.

3. Selection of Executive (City Manager) Search Consultant

(submitted by Interim City Manager Garber)

MOVED Iannelli SECONDED Ruddock to hire Walsh Municipal Services, LLC for a base fee of \$12,800 to complete the City Manager search with a FRIENDLY AMENDMENT by Keaton and ACCEPTED by Iannelli to make sure the Scope of Services includes Community Stakeholders and Community Profile work as listed on the timeline. All Ayes. Motion Carried.

4. Engagement of Special Legal Counsel – Environmental Services

MOVED Feeney SECONDED Keaton to allow Interim City Manager to sign Miller Canfield Standard Terms of Engagement Letter for environmental services. All Ayes. Motion Carried.

5. Discussion of Options for Hiring the Next Police Chief

Discussion only. No Motion Made.

6. Schedule Public Hearing to Amend Ordinance No. 155 (Sylvan Water and Sewer Franchise)

MOVED Mehuron SECONDED Feeney to schedule a public hearing on Monday, March 21, 2022 to Amend Ordinance No. 155 to include the legal description for Parcel 06-06-11-480-013. All Ayes. Motion Carried.

7. Water Department Laboratory Equipment Purchase

MOVED Iannelli SECONDED Feeney to accept the quote from USA Bluebook for a total of \$5,854.24. All Ayes. Motion Carried.

8. Set Budget Work Sessions (Garber)

MOVED Keaton SECONDED Wiseley to set the Chelsea City Council 2022-2023 Budget

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Work Sessions for Monday, May 2nd from 6pm to 7pm, with a second session (as needed) for 6pm on Monday, May 9th both to be held in City Council Chambers. All Ayes. Motion Carried.

**9. ** Agenda item added per City Council motion
Contract Negotiation – Acting City Manager**

MOVED Feeney SECONDED Keaton to approve an exempt wage of \$69.00 per hour (\$11,960 monthly) for the combined responsibilities of the acting City Manager and Administrative Finance Director for Ms. Amanda Garber, retroactive to February 1, 2022, and to be discontinued at the time Ms. Garber returns to the Administrative Finance Director position when the acting City Manager role is terminated. If approved, council authorizes Mayor to sign contract agreement to be drafted by City Attorney's office. All Ayes. Motion Carried.

Staff Reports

Council Reports

Adjournment

MOVED Keaton SECONDED Iannelli to adjourn at 9:14pm. All Ayes. Motion Carried.

Approved: March 21, 2022

This is only a synopsis of the Regular City Council Meeting. The minutes in their entirety may be viewed at the Clerk's Office at 305 S. Main Street, Chelsea, MI or online at www.city-chelsea.org

Respectfully submitted,
Laura Kaiser, City Clerk