

**CITY COUNCIL MEMBERS**  
Jane Pacheco, Mayor  
Peter Feeney  
Tony Iannelli, Mayor Pro-Tem  
Eric Keaton  
Kate Mehuron  
Bill Ruddock  
Charles Wiseley

**SYNOPSIS**  
**CITY OF CHELSEA**  
**REGULAR COUNCIL MEETING**  
**MONDAY, JUNE 26, 2023 AT 7:00PM**  
**311 S. MAIN ST.**  
**CHELSEA, MI 48118**

**INTERIM CITY MANAGER**  
Elke Doom

**CITY CLERK**  
Lyn Sebestyen

**DEPUTY CLERK**  
Laura Kaiser

**Call to Order**

Mayor Pro-Tem Iannelli called the meeting to order at 7:00 p.m.

**Pledge of Allegiance to the Flag of the United States**

**Approval of Consent Agenda**

**Approval of Regular Agenda**

**Public Comments** (available in person and via Zoom)

**Presentation**

1. Badge Pinning – Officer Karlton Kroske

**Public Hearing**

**Council Business**

1. Appointments to Community Center Task Force (Mayor Pacheco)  
MOTION Keaton SECONDED Ruddock to appoint Kathryn Heinz to the Community Center Task Force. All ayes. Motion carried.
2. Discussion on Open Meetings Act (Mayor Pacheco)
3. Carlisle Wortman Community Development Department Proposal (Interim City Manager Doom)  
MOTION Keaton SECONDED Feeney to accept the proposal from Carlisle Wortman and proceed with signing the agreement for contracted services. 5 ayes. 1 Nay. Motion carried.
4. Document Management Software Purchase (Clerk Sebestyen)  
MOTION Wiseley SECONDED Ruddock to approve the contract with Applied Innovations for Document Management Software in an amount not to exceed \$15,000.00. All ayes. Motion carried.
5. 2022-2023 Year End Budget Amendments (Finance Director King)  
MOTION Mehuron SECONDED Ruddock to adopt a resolution stating that the City Council of the City of Chelsea does hereby adopt the attached line-item budget amendments for fiscal year 2022-2023. All ayes. Motion carried.
6. Annual Other Post-Employment Benefit (OPEB) Liability Funding (Finance Director King)  
MOTION Keaton SECONDED Wiseley to allow the City to transfer \$25,000 to its established Mission Square Retirement (formerly ICMA) OPEB investment trust fund as budgeted for eligible employee and retiree health insurance benefits. All ayes. Motion carried.
7. Annual Electric Payment in Lieu of Taxes (PILOT) Transfer (Finance Director King)  
MOTION Wisely SECONDED Keaton to complete the budgeted PILOT transfer as approved for the 2022-2023 budget year. All ayes. Motion carried.
8. Storage Garage at Water Treatment Plant (Water Superintendent Davis)  
MOTION Wiseley SECONDED Ruddock to accept the bid from JC Construction Design Services, Inc. in the amount of \$100,000.00. All ayes. Motion carried.
9. Electric Department Skid Steer Track Unit (Operations Manager Stevens)  
MOTION Feeney SECONDED Mehuron to approve quote #1 Kubta of Jackson for the sum of \$80,985.00. All ayes. Motion carried.

**Staff Reports**

**Council Reports**

**Adjournment**

**CITY COUNCIL MEMBERS**  
*Jane Pacheco, Mayor*  
*Peter Feeney*  
*Tony Iannelli, Mayor Pro-Tem*  
*Eric Keaton*  
*Kate Mehuron*  
*Bill Ruddock*  
*Charles Wiseley*

**SYNOPSIS**  
**CITY OF CHELSEA**  
**REGULAR COUNCIL MEETING**  
**MONDAY, JUNE 26, 2023 AT 7:00PM**  
**311 S. MAIN ST.**  
**CHELSEA, MI 48118**

**INTERIM CITY MANAGER**  
*Elke Doom*

**CITY CLERK**  
*Lyn Sebestyen*

**DEPUTY CLERK**  
*Laura Kaiser*

**Approved: July 10, 2023**

This is only a synopsis of the Regular City Council Meeting. The minutes in their entirety may be viewed at the Clerk's Office at 305 S. Main Street, Chelsea, MI or online at

[www.city-chelsea.org](http://www.city-chelsea.org)

Respectfully submitted,  
Lyn Sebestyen, Clerk